

CALL TO ORDER: Chairperson Pete Lincoln called the meeting to order at 9:32 a.m.

Present: Pete Lincoln (Chairman), Sue Doherty (Director), Jane Rabbitt, Betty DiGiacomo, Brian Guenard, Kevin McNally, Deb Lincoln, Sarah Grant, Cheryl Moisan, Diane Nowd, Judy Tarbell

Absent: Jacquelyn Dwyer

GUESTS: Cheryl Aubuchon, Eagle House Supporters Inc.

ANNOUNCEMENTS: Mr. Lincoln thanked those who attended the Board of Selectmen's Volunteer Appreciation event, and announced a volunteer recruitment brainstorming session on Aug. 16, 2016 with the Board of Selectmen.

Mr. Lincoln also announced that Larry Marshall, the father of Luke and Logan Marshall, the Eagle Scouts who've worked on numerous projects outside the Eagle House, passed away on June 17, 2016.

MINUTES APPROVAL: Sarah Grant motioned to approve the minutes of the June 14, 2016 Annual COA meeting, Betty DiGiacomo seconded. On vote, motion carried unanimously.

CURRENT BUSINESS:

1. **Volunteer Recognition Ceremony and Cookout:** This year at the Eagle House, 43 volunteers will be recognized for their combined 3,179 hours of service to the community. Ms. Doherty said she was thinking about what to do for entertainment. Ms. Lincoln opined that she enjoyed the music played during the Uptown Stroll event.
2. **Town Manager Resignation:** Ms. Doherty announced that Town Manager Kerry Lafleur has submitted her resignation. No interim manager has been appointed yet. The board decided to send a letter expressing their gratitude to Ms. Lafleur for her service to the Town of Lunenburg.
3. **Director's Report**
 - **FY17 Formula Grant:** Ms. Doherty reported that she is almost finished with her year-end report, which is due mid-September. The number of elders and non-elders has increased since last year. The amount of Montachusett Opportunity Council (MOC) congregate lunches served have gone down.
 - **RUOK Program:** Ms. Doherty reported that Lunenburg currently has four people using the program, and there have only been issues with the calls to one person. The towns of Lancaster and Bolton have expressed utilizing the program in the past. Ms. Doherty also reported that Lunenburg Public Access Cable will be showing a Public Service Announcement describing RUOK. A report on the program will be due in September, and a final report will be due in January to the grant providers.

- **Building Report:**

- **Eagle Scout Project Community Garden:** There are three volunteers maintaining the garden. An official Eagle Scout plaque has been placed on one of the raised beds.
- **Eagle House Recreation Area:** Mr. Lincoln reported the horseshoe pit is finished. According to Mr. Lincoln, it's been too hot to finish the shuffleboard court. The template is at the DPW waiting to be applied.

NOTICES AND COMMUNICATIONS:

Ms. Lincoln said she received a phone call about a pool table advertised in the newspaper.

Upcoming August events at the Eagle House include Pet Therapy, Aromatherapy, a Friday ice cream social, and Mah Jong is moving from Thursdays to Wednesdays.

In September, there's a fascinator class taught by Ms. Grant, and the second annual Eagle House Tea Party on Sept. 19. Staff from the Keystone Center will be onsite to talk about managing blood pressure to avoid a stroke; Life Care of Nashoba will be at the Eagle House to conduct balance assessments and blood pressure screening. River Court Residences is holding a luncheon and will be providing transportation to ten Eagle House patrons. High Dose Flu and Pneumonia shots will be administered by Hannaford Pharmacy. A scarf tying demonstration is scheduled for Sept. 26, and a free continental breakfast will be provided by Valley Stream Rehab on Sept. 16. Beginning Sept. 30, on the last Friday of each month, the Eagle House will provide coffee and donuts to Veterans free of charge, and give them an opportunity to socialize with each other, or play darts together, bocce, horseshoes, etc.

BOARD COMMENT: Mr. Lincoln asked what the board could do to pressure the DPW into maintaining the outside of the building, pertaining to paint and power washing. Ms. Doherty said she saw some DPW employees looking around the outside, and said she'd contact the DPW to follow up.

PUBLIC COMMENT: Ms. Rabbitt suggested the idea of a birthday event where twelve tables could be set to represent each month of the year. The board discussed possible dates after the winter holidays.

ADJOURNMENT: At 10:20 a.m. Ms. DiGiacomo motioned to adjourn the meeting, Ms. Grant seconded. On vote, motion carried unanimously.

UPCOMING MEETING SCHEDULE

Tuesday September 13, 2016 9:30 a.m.